

Wenonah Free Public Library  
Minutes November 4, 2015

**Present: Tom Curry, John Dominy, Joe Corn, Carol Newman, Pat Sole, Janice Colman, Anne Zuber,**  
Meeting called to order at 7:10 and Open Public Meeting Notice given.

Minutes

- Minutes from October meeting reviewed
- John Dominy made a motion to approve and Pat Sole seconded. 6 affirmative

Treasurer's Report

Business \$5,929.18

Savings \$25,150.06

- Motion to approve report and bills list made by Tom Curry. 6 affirmative

**Librarian Report**

October Circ Stats – AF-258, ANF-46, JF-249, JNF-64, Vid-121, Aud-0 Total 749 + 98 eBooks 2014 total 808

**Old Business**

- ~Masonry – Tristate Masonry Restoration has completed step repair with the railing installation by Rego Iron on 11/9/15.
- ~Message left for cabinet maker in Woodbury, Paul Fago. Awaiting return call.
- ~Dehumidifier working well.
- ~New cleaning service contracted to clean library twice per month on the first and third Tuesdays working well.
- ~Next door neighbor asked that we have the sycamore tree limb trimmed. Timber Cut quoted \$50.00. Called to schedule. Explained to neighbor that any more extensive trimming would be at their cost.
- ~Fall Festival and used book sale held Saturday 10/24/15 proceeds were \$128.50. Thanks to Lucas Showler for transporting leftover books to Goodwill.
- ~Reminder to board members to complete the 7 hours of training (1 hour per member) annually required by NJ State Library.
- ~Reconfirm board membership with term expiration dates and meeting dates for 2016.

**New Business-operations**

- ~Emmons construction estimate on rotted window frame repair, slate replacement and reseal/repair flashing on roof. Asked for front door refinishing to be added to quote, \$925.00 (\$300.00 for front door). Motion made by John Dominy to accept the proposal. Seconded by Carol Newman. 6 affirmative.
- ~Tables acquired from Wenonah School are too heavy to carry to basement to store. They are currently covered by tarp on east side of building. Investigating a shed (\$500.00 to \$600.00). No objections to Anne pursuing.
- ~Staff annual evaluations will be scheduled for this month, RICE notices to be distributed.
- ~ Received a donation of 3 panoramic photos of students at Wenonah Military Academy for display. Referred donor to Historical Society president, Charlie Horan.
- ~Steeplechase will be winterizing the irrigation system on 11/11/15.
- ~Staff suggested a lamppost in front for better lighting. Perhaps a flagpole with spot light to eliminate the need for staff to climb onto steps to put out flag. May add to Capital Purchase Schedule as future project.
- ~Strategic plan update: Goals 1. Improved Public Relations 2. Facility Development 3. Technology Plan 4. Fundraising Goal (being considered).

**New Business – finance**

- FYI State Aid for 2016 = \$797.00 1/3 mil amount = \$75,453.00 to be appropriated from Borough of Wenonah for 2016.
- ~Capital Spending Overview document.
- ~Capital Purchase Schedule document.
- ~Library Budget 2016 – first reading. Of note, increase in fees and decrease in funding.
- ~Resolution 2016-1 Library Employee Salary Guide (recommending 2% increase). First reading. John Dominy made a motion to approve raises. 6 affirmative.

At 8:13pm, the meeting was adjourned.