

Wenonah Free Public Library
Board Meeting Minutes 11-6-19

1 of 2

Present: Michelle Contarino, Carol Murphy, Carol Newman, Ellen Hummel, Meghan Walsh and Anne Zuber. Absent: John Dominy, Cindy Norris.

Meeting called to order by Michelle Contarino at 7:14 at which time the Open Public Meeting Notice was read.

In compliance with the Open Public Meetings Act of the State of New Jersey, notification of this meeting has been sent to The South Jersey Times and posted on our webpage and on the bulletin board in the library.

- Minutes from the October meeting were read and approved (Motion by C. Norris/second C. Murphy/all in favor).
- The Treasurer's Report was submitted by Carol Newman. As of 11/6/19 checking account balance was \$2728.13 and the savings account balance was \$42,329.94.
- The bills list was approved. (Motion by E. Hummel/second M. Walsh/all in favor).

Librarian report:

Oct 2019 stats AF-221 ANF-34 JF-155 JNF-15 Vid-51 Aud-0 eBook/Audio Downloads-90 + JC/ILL 47
Total = 613 EDS usage = not available

Oct 2018 stats AF-227 ANF-50 JF-76 JNF-22 Vid-60 Aud-8 +JerseyCat-67 + eBook/Audio Downloads-83 + JC/ILL 117
Total = 552

Old Business

- Handicapped parking space was approved by borough council and ramp was installed the first week of October. Anne has contacted the borough about the location of space, sign and blue curb.
- Board discussed replacing the downstairs light fixtures. Anne provided quotes from several electricians. It was decided that Anne should request an updated lighting plan from Lamp & Shadeworks, which had presented a plan several years ago.
- No update on furniture for upstairs.
- Board discussed hosting event with Holocaust book author, but the Holocaust survivor featured in the book was returning to Florida around Thanksgiving.
- Regarding Strategic Plan, Board discussed possibility of adding extra librarian work hours, which would be dedicated to outreach efforts to create events and activities to bring more patrons into the library. Anne to touch base with staff to gauge interest.
- Anne contacted Emmons Construction for semi-annual roof inspection but had not heard back yet.
- Sonshine Windows cleaned the windows and gutters and replaced lightbulbs in the upstairs chandelier.
- Second Reading of Library Employee Pay Rates – Motion to Approve on Second Reading (Motion by M Walsh/second C. Norris/all in favor). Proposal included new minimum wage as required by **N.J.S.A. 34:11-56a4 WAGE AND HOUR LAW Minimum wage rate; section c. for small businesses.**

New Business

- Anne presented quotes for masonry repair to front steps. Motion to accept estimate from TriState Masonry Restoration for \$850. (Motion by E. Hummel/second C. Newman/all in favor.)
- First reading of 2020 Budget. Motion to move on to second reading (Motion by C. Newman/Second Megan Walsh/all in favor).
- Motion to approve new design for business card magnets. (Motion C. Newman/Second Megan Walsh/all in favor)
- Clean Communities Day is 11/9/19. Agreed to try to get 10 participants to earn Clean Communities Funds for Friends of the Library.
- Proceeds from Used Book Sale on 10/27/19 were \$219. E Hummel reported there was a lot of traffic and many people went inside to view the library.
- Spooky Story Night was held on 10/30/19 in the backyard and attended by approximately 20 children plus parents/guardians. Chris Newman read stories, prizes were given out and apple cider and cider donuts were served.

M. Contarino adjourned the meeting at 9:08.

2020 Meeting Dates

1/4/20 at 10 a.m. Reorganization Meeting

2/5/20 3/4/20 4/1/20 5/6/20 6/3/20 8/5/20 9/2/20 10/7/20 11/4/20 at 7 pm

Next Meeting: January 4, 2020 at 10:00 am