

Wenonah Free Public Library
Board Meeting Minutes September 7, 2022

Attendees: Carol Newman, Ellen Hummel, Linda Helmbrecht, Deb Cline (arrived 7:23), Colleen Johnson, Anne Zuber.
Absent: John Dominy, Michelle Contarino.

C. Newman called the meeting to order at 7:20 pm at which time the Open Public Meeting Notice was read: ***In compliance with the Open Public Meetings Act of the State of New Jersey, notification of this meeting has been sent to The South Jersey Times and posted on our webpage and on the bulletin board in the library.***

Read and approve

- The Board approved the Minutes from the 5-4-2022 meeting. (Motion by C. Newman/Seconded by L. Helmbrecht/(C. Johnson who was not present at the 5/4/2022 meeting abstained/All others in favor).
- The Board approved the Minutes from the 7/6/22 meeting. (Motion by D.Cline/Seconded by C. Newman/(C. Johnson who was not present at the 7/6/2022 meeting abstained/All others in favor).
- Treasurers report: Bank balances as of 9/7/22 were \$6,148.16 in checking and \$21,578.40 in savings.
- The Board approved the Bills lists for July and August 2022 (Motion by L. Helmbrecht/Seconded by D. Cline/All in favor).

Librarian Report

July 2022 stats

AF-193 ANF-28 JF-194 JNF-37 Vid-10 Aud-5 + JC/ILL (6 borrow, 16 lend) Total = 489

Overdrive/Libby eBook/Audiobook downloads = 88

Ebsco interface sessions = 59, web service interactions = 226

Hoopla - 3 patrons set up accounts, 24 items borrowed, \$100.09 used in July

Type breakdown for hoopla – 19 audiobooks, 9 eBooks, 7 comics, 1 movie, 2 binge passes

August 2022 stats

AF-227 ANF-19 JF-136 JNF-16 Vid-2 Aud-0 + JC/ILL (3 borrow, 16 lend) Total = 419

Overdrive/Libby eBook/Audiobook downloads = 79

Ebsco interface sessions = 40, web service interactions = 190.

Hoopla - 0 patron set up accounts, 24 items borrowed, \$48.26 used in August

Type breakdown for hoopla – 12 audiobooks, 7 eBooks, 4 comics, 1 movie

Beginning account \$1000.00, balance \$226.64.

Old Business

- Emmons confirmed they will be out to tighten seal around roof edge where the bees had been living
- and to tighten around the chimney flashings. They have a \$1033 deposit from prior bee estimate. Minimum charge is \$750.00, any deposit balance will be returned.
- On 8/11/22, Public Works installed the book drop box acquired from Franklin Library.
- Toshiba copier was delivered and set up 8/29 and 8/30/22. Lease payment beginning in October will be \$43.33 per month. The Board agreed Library should raise the copy cost to \$0.25 per page.
- Baker & Taylor sustainable shelves program has been initiated.
- Anne will contact Timber Cut Tree service for a revised quote for trimming the large sycamore tree overhanging the Donnellys' property and will contact Expert Tree Service to determine if their prior quote of \$1000 remains valid. The Board approved a motion to spend up to \$1800 to trim the sycamore tree (Motion by L. Helmbrecht/Seconded by D. Cline/All in favor).
- Mike Matalavage will return to cover some desk hours as of 9/7/22. He will cover Monday & Wednesday evenings & one Saturday per month.

New Business

- Gary Christensen will continue as SAT prep program instructor. Fall dates are 9/27/22, 11/1/22 & 11/29/22.

- Following a discussion with the Lee family regarding property line and responsibility for ivy, Sunsational Landscaping will clear the ivy and establish the boundary at a fee of \$400.
- The Board approved a quote from Arthur Todd of \$350 to add a dimmer to upstairs lighting (Motion by L. Helmbrecht/Seconded by D. Cline/All in favor).
- Anne held a Staff meeting on Thursday, 8/25/22 to establish goals for the development of program management and promotion. There will be a focus on reviving Friends of Wenonah Library. Annie and Michelle will build a contact list and agenda for a meeting scheduled for Tuesday, September 20th at 7 pm.
- Story time survey being sent to families of young children to determine best schedule. Holly will take over Storytime, tentatively beginning Wednesday. 9/21/22 at 10 am.
- Fall Festival is October 15th and we hope to have a used book sale. D. Cline will create and distribute a sign-up genius for volunteers.
- The Board approved a motion to add \$1000 to the library's hoopla account. (Motion by C. Newman/Seconded by L. Helmbrecht/All in favor).
- The Board approved the meeting calendar for 2023. Meetings will be on the first Wednesday of each month at 7 pm; 1/4/23, 2/1/23, 3/1/23, 4/5/23, 5/3/23, 6/7/23, 7/5/23, 8/2/23, 9/6/23, 10/4/23, 11/1/23 and 12/6/23. (Motion by L. Helmbrecht/Seconded by D. Cline/All in favor).

Next meeting October 5, 2022

C. Newman adjourned the meeting at 8:40 pm. (Motion by L. Helmbrecht /Seconded by D. Cline /All in favor)

2022 meeting dates

1/5/22, 2/2/22, 3/2/22, 4/6/22, 5/4/22, 6/1/22, 7/6/22, 8/3/22, 9/7/22, 10/5/22, 11/2/22, 12/7/22.