

**Wenonah Free Public Library
Board of Trustees Regular Meeting Minutes
February 2, 2022**

Attendees: John Dominy, Ellen Hummel, Linda Helmbrecht, Carol Newman and Anne Zuber. Absent: Michelle Contarino, Jessica Doheny, Anna Kmiec. Deb Cline arrived at 7:21.

J. Dominy opened the meeting at 7:04 pm at which time the Open Public Meeting Notice was read:

In compliance with the Open Public Meetings Act of the State of New Jersey, notification of this meeting has been sent to The South Jersey Times and posted on our webpage and on the bulletin board in the library.

Read and approve

- The Board deferred approval of the minutes from the January 5, 2022 meeting.
- Treasurer's report: Bank balances as of February 2, 2022 - \$4,178.43 in checking account, \$19,021.58 in the savings account.
- The Board approved the Bills lists for January 2022 (Motion by L Helmbrecht/Seconded by E. Hummel/All in favor, D. Cline absent).

Librarian Report

January 2022 stats

AF-150 ANF-31 JF-90 JNF-14 Vid-13 Aud-0 + JC/ILL 23 (borrow 6, lend 17) Total = 321

Overdrive/Libby eBook/Audiobook downloads = 74

Ebsco interface sessions = 86 Web service interactions = 160

Hoopla - 3 patrons set up accounts, 21 items borrowed, \$48.44 used in January. Type breakdown for hoopla – 15 audiobooks, 2 eBooks, 3 movies & 1 binge pass (binge pass gives access to a series with one download).

Old Business

- Story time librarian Mike Matalavage changed story time to Wednesday afternoons at 4:00. Still requiring masks and sending craft home. Very poor attendance continues. Anne is considering including a survey with Borough newsletter due out on March 1, 2022.
- Bee colony will be removed in the spring.
- Anne determined that cellphone/cellular data usage was the least expensive way to access the internet at the Train Station Community Center, although it was not needed for Woman's Club program, which was all virtual.
- Michelle Dickson has suggested a photography fundraiser in which family pictures are taken on library grounds. Will consider in the spring.
- After reviewing estimates for the electrical installation of main floor lighting, the Board approved a motion to contract with US Electrical Services to install the lighting. (Motion by C. Newman/Seconded by D. Cline/All present in favor). Quotes were received from Arthur R. Todd Electrical Contractor and US Electrical Services. Mitchell Kowazilur declined to submit a quote.

New Business

- On February 1, 2022 the balance of the 2021 appropriation from Wenonah borough was received (\$31,054.93).
- Anne is digitizing summaries of WFL Board meeting minutes while preparing library history presentation for Wenonah Historical Society meeting on February 11, 2022.
- Anne is working on statistics for state report, due March 15, 2022.
- Anne has advertised for a new staff person to take some desk hours and coordinate library programming. One candidate so far. She will expand advertising to Facebook and Borough newsletter.
- Anne has solicited quotes to replace the library's Sharp copier, which the copier service company will no longer repair. No action taken pending further research by Anne.
- Anne has also solicited quotes to repair leaded glass windows. No action was taken pending further information.

Open to the Public

C. Newman made a motion to open for public comment. L. Helmbrecht seconded. All in favor. J. Dominy recognized member of the public, Alex Pozza. Regarding the Board's effort to offer internet hotspots outside the library, Mr. Pozza noted that the Woman's Club was trying to set up wifi in Wenonah Park. He also suggested getting input from Max Pozza, the library's technology volunteer, regarding the choice of a new copy machine.

D. Cline made a motion to close to the public. C. Newman seconded. All present in favor.

J. Dominy closed the meeting at 7:49 pm (Motion by C. Newman/Seconded by D. Cline/All present in favor).

Next meeting, March 2, 2022.

2022 meeting dates

1/5/22, 2/2/22, 3/2/22, 4/6/22, 5/4/22, 6/1/22, 7/6/22, 8/3/22, 9/7/22, 10/5/22, 11/2/22, 12/7/22.