

**Wenonah Free Public Library
Board of Trustees Regular Meeting Minutes
March 2, 2022**

Attendees: John Dominy, Ellen Hummel, Linda Helmbrecht, Carol Newman, Deb Cline, Anna Kmiec and Anne Zuber. Absent: Michelle Contarino.

J. Dominy opened the meeting at 7:16 pm at which time the Open Public Meeting Notice was read: *In compliance with the Open Public Meetings Act of the State of New Jersey, notification of this meeting has been sent to The South Jersey Times and posted on our webpage and on the bulletin board in the library.*

Regular Meeting

Read and Approve

- The Board approved the minutes from January 5, 2022 meeting (Motion by L. Helmbrecht/Seconded by D. Cline/All in favor).
- The Board approved the minutes from February 2, 2022 meeting (Motion by D. Cline/Seconded by L. Helmbrecht/All in favor).
- Treasurer's report: Bank balances as of March 2, 2022 - \$1,891.96 in checking, \$45,076.71 in savings.
- The Board approved the bills lists for February 2022 (Motion by E. Hummel/Seconded by D. Cline/All in favor).

Librarian Report

February 2022 stats

AF-140 ANF-22 JF-113 JNF-22 Vid-13 Aud-0 + JC/ILL (3 borrow, 21 lend) Total = 334

Overdrive/Libby eBook/Audiobook downloads = 60

Ebsco interface sessions = 37 Web service interactions = 130

Hoopla - 3 patrons set up accounts, 33 items borrowed, \$67.59 used in February

Type breakdown for hoopla – 22 audiobooks, 7 eBooks, 3 movies, 1 music.

Beginning balance to set up account \$1000, current balance \$579.75

Old Business

- Bee colony will be removed in the spring. Anne plans to contact beekeeper in March.
- Michelle Dickson has suggested a photography fundraiser in which family pictures are taken on library grounds. Will consider in the spring.
- Working on statistics for state report, due March 15, 2022.
- Anne has solicited quotes to replace the library's Sharp copier, which the copier service company will no longer repair. Copier is still working. Quotes have not been received yet.
- Leaded glass needs repair. Anne has contacted several companies. Still waiting for one to come inspect windows.
- Library received notice from Sunsational Landscaping that fees are going up for 2022. Anne is soliciting quotes for landscaping services from several other providers.
- Regarding the estimates to install new lighting in the main floor of the library. The Board approved a motion to hire Arthur R. Todd Electrical Contractor if his estimate from November 3, 2021 is unchanged or if he provides a revised estimate below \$5555.00. If the estimate provided by Arthur R. Todd Electrical Contractor is equal to or higher than \$5555.00 than the Board approves the hiring of U.S. Electrical Services based on its estimate dated February 2, 2022. (Motion by D. Cline/Seconded by C. Newman/All in favor).

New Business

- Leaking restroom sink faucet was replaced by Jim Murphy Plumbing. Invoice was \$300 with a \$150 discount credited as a donation to the library, for a total library cost of \$150.
- Window shade cord on Clinton Avenue side window disconnected. Public Works will repair.
- Anne has advertised for a new staff person to cover desk hours and coordinate library programming. Two completed applications were submitted as of today.
- The Board passed a motion to rescind the mask requirement inside the library (Motion by D. Cline/Seconded by J. Dominy/All in favor).

The Board approved a motion to close the meeting (Motion by L. Helmbrecht/Seconded by D. Cline/All in favor). J. Dominy closed the meeting at 8:03 p.m.

Next meeting, April 6, 2022.

2022 meeting dates

1/5/22, 2/2/22, 3/2/22, 4/6/22, 5/4/22, 6/1/22, 7/6/22, 8/3/22, 9/7/22, 10/5/22, 11/2/22, 12/7/22.