

Wenonah Free Public Library
Board Meeting Minutes November 2, 2022

Attendees: Carol Newman, Ellen Hummel, Colleen Johnson, Deb Cline (arrived at 7:21 pm) and Anne Zuber.
Absent: John Dominy, Michelle Contarino, Linda Helmbrecht.

C. Newman called the meeting to order at 7:15 pm at which time the Open Public Meeting Notice was read:
In compliance with the Open Public Meetings Act of the State of New Jersey, notification of this meeting has been sent to The South Jersey Times, and posted on our webpage and on the bulletin board in the library.

Read and approve

- The Board deferred approval of the minutes from the October 5, 2022 meeting.
- Treasurers report: Bank balances as of November 2, 2022: \$5,723.91 in checking, \$47,754.81 in savings.
- The Board approved the Bills list for October 2022 (Motion by D. Cline/Seconded by E. Hummel/All in favor).

Librarian Report

October 2022 stats

AF-144 ANF-14 JF-167 JNF-19 Vid-1 Aud-1 + JC/ILL (1 borrow, 12 lend) Total = 359

Overdrive/Libby eBook/Audiobook downloads = 79

Ebsco interface sessions = 21, web service interactions = 83.

Hoopla - 1 patron set up an account, 34 items borrowed, \$75.94 used in October. Balance \$4.17.

Type breakdown for hoopla – 16 audiobooks, 9 eBooks, 4 comics, 4 TV, 1 Binge pass. Intent to add \$1000 to account soon.

Old Business

- Emmons Roofing confirmed they will be out to tighten seal around the roof edge where the bees had been living and the chimney flashings. Previous deposit of \$1,033 will apply to the repair, which has a minimum charge of \$750. Any balance will be returned.
- Used Book Sale: Mantua Police Explorer program, Gateway guidance office, Clearview guidance office and Clearview and West Deptford H.S. Key Clubs sent volunteers to help set up the Used Book Sale on October 15th. Sale was a success. Overwhelming donations plus sale of Wenonah Fourth of July mugs. \$587.75 given to Ellen O’Laughlin to deposit in Friends of Wenonah Library bank account. Alex Pozza managed sorting of stock and helped transport remaining items to Annie Mendelsohn’s garage for the April sale.
- Spooky Story Night on Tuesday, October 25th at 6:30 pm was a great success. 85 people attended. Karen Heller donated doughnuts and cider.
- Gary Christensen will continue as instructor for the SAT prep program. Four students attended on November 1, 2022. Remaining fall date is November 29, 2022. Anne will ask about spring dates.
- Holly set up a Twitter account for the library to advertise services, programming and events. There has been an increase in interactions. Attendance at Spooky Story Night also demonstrates outreach success.
- Book weeding project continues with Niki Odenbrett. Books considered valuable are sold from the cart in vestibule. Shelves are being consolidated to make room for more enticing displays.
- Miss Krott’s 2nd grade visited on October 18. Anne has contacted Chief School Administrator Kristine Height about bringing other classes too.
- Sonshine Window Washing Co. cleaned the windows on October 28, 2022.

New Business

- C. Newman, treasurer, proposes changing the banking affiliation.
- The Board reviewed and approved the First Reading of the proposed 2023 Budget. (Motion by D. Cline/Seconded by E. Hummel/All in favor).
- The Board approved the First Reading of Resolution 2023-1, the 2023 Salary Guide. (Motion by D. Cline/Seconded by E. Hummel/All in favor)
- Anne has requested guidance from the library’s auditor for a resolution to reserve funds for sick leave pay.

- The Library will serve as a drop off point for Gateway Student Council Food Drive which runs from October 28, through November 11, 2022. The Library will also be a drop off point for the Woman's Club Toy Drive from November 1, 2022 through December 22, 2022.
- Gateway's Career Readiness Program asked the Library to be a point of sale for candles. The Board confirmed this would be fine.
- Friends of Wenonah Library met October 20, 2022 and scheduled a Christmas Open House on December 13, 2022. The Friends are also considering a possible Harry Potter themed event in January and the revival of the Cinco de Mayo children's event in May. Jillian McCloskey established a Facebook group for Friends of Wenonah Library. The Friends may also start a Book Club. The next Friends Meeting is scheduled for November 16 at 6 pm.
- The Library received a check for 2022 appropriation funds in the amount of \$31,176.
- Anne is looking for someone to refinish the library's reading tables.
- Anne contacted Dave Wartman of Tristate Masonry for a quote to repaint the front steps and replaster inside areas.
- Anne asked Max Pozza to recommend replacement computer, perhaps a laptop, and tablets to replace the oldest equipment.
- Anne will buy a new canopy for library events. She will investigate having it customized with "Wenonah Library."
- Forever As Friends notified us that its volunteer cannot visit during November. Anne hopes they find a replacement.

Next meeting is December 7, 2022.

C. Newman adjourned the meeting at 9:02 pm. (Motion by E. Hummel/Seconded by D. Cline/All in favor).

Meeting calendar for 2023.

7:00 PM on first Wednesday of each month; 1/4/23, 2/1/23, 3/1/23, 4/5/23, 5/3/23, 6/7/23, 7/5/23, 8/2/23, 9/6/23, 10/4/23, 11/1/23, 12/6/23.