

Wenonah Free Public Library
Board of Trustees Meeting Minutes February 1, 2023

Attendees: Linda Helmbrecht, Carol Newman, Ellen Hummel, Deb Cline and Colleen Johnson. Absent: Jessica Doheny, Gary Christensen and Anne Zuber.

President Linda Helmbrecht called the meeting to order at 7:08 pm at which time the Open Public Meeting Notice was read: *In compliance with the Open Public Meetings Act of the State of New Jersey, notification of this meeting has been sent to The South Jersey Times and posted on our webpage and on the bulletin board in the library.*

- Board Members present confirmed or corrected their term and contact information.
- The Board approved the minutes from November. (Motion by D. Cline/Seconded by C. Newman/D. Cline, C. Newman and C. Johnson in favor. L. Helmbrecht abstained)
- The Board approved the minutes from December (Motion by D. Cline/Seconded by L. Helmbrecht/ D. Cline, C. Newman, L. Helmbrecht in favor. C. Johnson abstained).
- The Board deferred approval of the January minutes.
- Treasurers report. Bank balances as of February 1, 2023. Checking \$8830.58 and savings \$32,259.41.
- The Board approved the December Bills list (Motion by D. Cline/Seconded by L. Helmbrecht/All in favor).

Librarian Report

December 2022 stats AF-103 ANF-16 JF-103 JNF-34 Vid-13 Aud-0 + JC/ILL 9 Total = 282

Overdrive/Libby eBook/Audio Downloads - 36

EDS Total = 21 Web Service 60

Hoopla 0 new patrons, Audiobooks-18, Ebooks-14, Movies-1 for total of 33

Total amount spent in November \$75.88, Balance \$823.40.

Old Business

- Emmons Roofing has still not responded to the request to schedule roof work. They have \$1033.00 deposit to apply toward the repair. Minimum charge is \$750.00. Balance to be returned.
- The book weeding project continues with Niki Odenbrett. Books considered valuable are sold from cart in vestibule. Shelves are being consolidated to make room for more enticing displays.
- Elementary school students have been invited to make field trips to the library. Both first grade classes and both Kindergarten classes visited. The students are given a brief library tour, listen to stories, borrow a book and receive a goodie bag with library promotional materials.
- Santa's helper responded to 101 children through Santa's mailbox and Breakfast with Santa letters. "Santa" continues to absorb the cost of writing materials and postage. Board decided to discuss additional support for this project at a future meeting closer to next Christmas.
- Improvements to network security by Max Pozza (1377.00 corrected amount less tax) will begin soon.
- Table refinishing tables by Ramsey Woodworking (2040.00) to be scheduled shortly.
- Bella Window Shades performed final measurement and quoted four-week lead time for installation.
- Anne requested quotes for leaded window glass repair from Macie Art Glass, Stained Glass Restoration Co., Tom Powell Stained Glass and Cumberland Stained Glass (the company used by Memorial Presbyterian Church). Awaiting visit from Cumberland Stained Glass.
- Tristate Masonry scheduled to begin exterior work.
- Friends of the Wenonah Library Open House on December 13, 2023 from 7 to 9 pm was a great success. There were cookies, hot chocolate, music, crafts and music from Gateway band members and madrigals.

New Business

- Anne contacted agent at Bank of America to begin application for P-Card to be used for future Amazon purchases.

- S.M.I.L.E. program has been discontinued. An individual with a trained service dog is willing to visit a few times a year to do an occasional program. The Board discussed the need for more information about insurance coverage before proceeding with this program.
- C. Newman reported that an issue with the copier lease company having applied property insurance fees was resolved as property insurance is covered by the Borough JIF coverage.
- Modification to library staff schedule is under consideration. Holly has taken over Monday evenings. Anne will cover Thursday evening while network security plan is being implemented. Michelle will cover Tuesday and Wednesday evenings.
- A patron asked Anne if the library could provide access to local newspapers. Introductory cost \$60.00 year, \$100.00 thereafter. Other larger libraries do paper and digital versions. Per Anne, the demand for this is almost non-existent. Huge amount of paper loss. The Board discussed options such as providing electronic access and whether that could be available via website with library card. No decision pending further information and discussion.
- The Friends of Wenonah Library will host “Blind Date with a Book” on February 17, 2023 at 7 pm.
- The Board discussed changing the meeting start time to 7:30 pm.

L. Helmbrecht adjourned the meeting at 8:04 pm. (Motion by C. Newman/Seconded by D. Cline/All in favor).

Next Meeting March 1, 2023

Meeting calendar for 2023.

7:00 PM on first Wednesday of each month: 1/4/23, 2/1/23, 3/1/23, 4/5/23, 5/3/23, 6/7/23, 7/5/23, 8/2/23, 9/6/23, 10/4/23, 11/1/23, 12/6/23.