

Wenonah Free Public Library
Board of Trustees Meeting Minutes April 5, 2023

Attendees: Linda Helmbrecht, Carol Newman, Susan Mayer, Ellen Hummel, Deb Cline, Colleen Johnson, Gary Christensen and Anne Zuber.

President Linda Helmbrecht called the meeting to order at 7:35 pm at which time the Open Public Meeting Notice was read: *In compliance with the Open Public Meetings Act of the State of New Jersey, notification of this meeting has been sent to The South Jersey Times and posted on our webpage and on the bulletin board in the library.*

- The Board approved the minutes from the March 2023 Meeting (Motion by C. Johnson/Seconded by D. Cline/All in favor. C. Newman and S. Mayer abstained.)
- Treasurer's report: Bank balances as of April 5, 2023: checking \$3,399.41 and savings \$31,762.11.
- The Board approved the March 2023 bills list. (Motion by D. Cline/Seconded by G. Christensen/All in favor)

Librarian Report

March 2023 stats: AF-146 ANF-22 JF-120 JNF-38 Vid-3 Aud-1 +JC/ILL borrow-4, lend-20 Total = 354
Overdrive/Libby eBook/Audio Downloads - 67
EDS: Total sessions - 29, searches - 41 Web Service - 109
Hoopla: 4 new patrons, Audiobooks - 49 Ebooks - 13 Movies - 1 Music - 1 TV- 0, Comics - 4 Total = 70
Total amount spent on Hoopla in March - \$188.71, Balance \$408.02

Old Business

- Emmons Roofing worked on the roof on March 15th. Will apply \$1033.00 deposit to the repair. Minimum charge is \$750. Balance to be returned. Awaiting further correspondence.
- Elementary school library field trips continue. Sixth grade visited February 2nd. Fifth and sixth grade classes scheduled for March 24th will be rescheduled due to rain.
- Max Pozza installed improvements for network security. Awaiting invoice.
- Table refinishing by Ramsey Woodworking (\$2040.00) is scheduled for April 22nd.
- Quotes for leaded window glass repair requested from Macie Art Glass, Stained Glass Restoration Co., Tom Powell Stained Glass and Cumberland Stained Glass (Used by Memorial Presbyterian Church). Awaiting visit from Cumberland Stained Glass.
- Tristate Masonry to begin exterior work when warmer weather comes.
- Application for P-Card from Bank of America still in process.
- Attempt to change banks, still in process. C. Newman following up.
- Anne participated in Family Reading Night at Wenonah Elementary on March 29th for community outreach.
- State required annual boiler inspection by Zurich Insurance took place on April 5, 2023.

New Business

- The Board approved a motion to automatically refill the Library's Hoopla account by adding \$1000 when the balance falls below \$400. (Motion by D. Cline/Seconded by G. Christensen/All in favor.)
- Annie Mendelsohn gave notice on April 2nd. Anne to cover her hours temporarily.
- The Board discussed management of the Library's Social Media presence. S. Mayer to discuss procedure for hiring consultant with Borough office.
- Used Book Sale on Community Yard Sale Day, April 29, 2023 takes place from 8 am to 1 pm. Asking help from Lion's Club, High School Key Clubs, NHS coordinators and Police Explorers.
- Anne plans to attend Wenonah School Ice Cream Social on May 1st for community outreach.

- Hosting “Pinwheels for Prevention” for Woman’s Club in front flower bed.
- The Board reviewed additional pages of the Wenonah Library Policy
- Regarding the Strategic Plan, the Board agreed to update the existing plan from 2016-2019 and undertake a more extensive review in the 2025-2026 timeframe.

L. Helmbrecht adjourned the meeting at 9:20 pm. (Motion by G. Christensen/Seconded by D. Cline/All in favor).

Next Board meeting is May 3, 2023

Next Friends of Wenonah Library meeting is April 19th at 7:30 pm

Meeting calendar for 2023.

7:00 PM on first Wednesday of each month: 1/4/23, 2/1/23, 3/1/23, 4/5/23, 5/3/23, 6/7/23, 7/5/23, 8/2/23, 9/6/23, 10/4/23, 11/1/23, 12/6/23.

Friends of Wenonah Library paid \$200 membership fee for Museum of the American Revolution.