

**Wenonah Free Public Library  
Meeting Minutes  
Board Meeting April 6, 2022**

Attendees: Carol Newman, Ellen Hummel, Linda Helmbrecht and Anne Zuber. Deb Cline arrived at 7:23 pm.  
Absent: John Dominy, Michelle Contarino, Anna Kmiec.

Carol Newman opened the meeting at 7:06 p.m. at which time the Open Public Meeting Notice was read: ***In compliance with the Open Public Meetings Act of the State of New Jersey, notification of this meeting has been sent to The South Jersey Times, and posted on our webpage and on the bulletin board in the library.***

**Read and Approve**

- The Board approved the minutes from the March 2, meeting, as amended. (Motion by D. Cline/Seconded by L. Helmbrecht/All in favor).
- Treasurer's report – As of April 6, 2022 bank balances: \$2,667.08 in checking, \$35,077.09 in savings.
- The Board approved the bills lists for March 2022 (Motion by D. Cline/Seconded by L. Helmbrecht/All in favor).

**Librarian Report**

March 2022 stats

AF-171 ANF-30 JF-108 JNF-30 Vid-9 Aud-1 + JC/ILL (1 borrow, 23 lend) Total = 373

Overdrive/Libby eBook/Audiobook downloads = 62

Ebsco interface sessions = 108, web service interactions = 159

Hoopla - 3 patrons set up accounts, 34 items borrowed, \$69.47 used in March

Type breakdown for hoopla – 21 audiobooks, 8 eBooks, 4 TV, 1 binge pass. Beginning account balance \$1000.00, current balance \$510.28.

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**Old Business**

- Bee colony will be removed in the spring. Anne contacted beekeeper and roofer who will coordinate removal.
- Michelle Dickson has suggested a photography fundraiser in which family pictures are taken on library grounds. Anne will delegate to new staff member who is coordinating programs.
- Anne has solicited quotes to replace the library's Sharp copier, which the copier service company will no longer repair. Copier is still working so will defer decision.
- Leaded glass needs repair. Anne contacted several companies and is waiting for one to come inspect windows.
- Anne solicited quotes for landscaping contract and found current provider Sunsational to be competitive and willing to handle all needs, so will continue to use them.
- The new first floor lighting was installed beginning at 7:30 a.m. on Monday April 4<sup>th</sup> and was completed before opening time.
- Public Works repaired the cord on the window shade on Clinton side window.
- State statistics report was submitted on March 15, 2022.
- Audit documents were dropped off at Ball, Buckley, and Seher office on March 18, 2022.

**New Business**

- Patron Bryon MacWilliams donated a large collection of poetry books for potential addition to library collection. Staff is in the process of reviewing them.
- Nicole Odenbrett has been volunteering on Wednesday mornings. She has researched and organized over a hundred old and used books to ascertain their value to sell or discard. Anne hopes to clear away many books that have been stored for decades at the annual used book sale. Nicole Odenbrett is now doing an inventory of the library's Science Fiction section.
- The Used Book Sale will be held during the Community Yard Sale on April 23<sup>rd</sup>. Volunteers are needed. Anne has contacted the Woman's Club and Boy Scouts and D. Cline will set up a sign-up genius.
- The Board approved the hire of two additional staff persons to take over some desk hours and coordinate programming. The Board approved a motion to hire Carolanne (Annie) Mendelsohn for circulation desk hours and

program coordination and to hire Holly Hirschkoft for circulation desk hours and possible expansion of story hour programming, as recommended by Anne Zuber. (Motion by D. Cline/Seconded by L. Helmbrecht/All in favor).

- Anne reported that Mike Matalavage will be working fewer hours during the summer. Those hours will be covered by the new staff members. Anne has asked Michelle Dickson to present the preschool aged portion of the Summer Reading Program while Karel Black presents to the older group aged 6 to 10. The summer program theme is “Oceans of Possibilities.”
- Anne reported on the Gloucester County Library System’s new fine free policy for most materials. On April 8<sup>th</sup> there will be a special meeting of the directors of the LOGIN consortium to clarify how to manage this change within the consortium. The Board voted to maintain Wenonah’s fine structure as is. (Motion by D. Cline/Seconded by C. Newman/All in favor.)
- Brandywine Museum offers a free pass to libraries. Anne submitted an application and is awaiting a response.
- A member of Wenonah Historical Society asked if the library has space to display some of their materials. Anne suggested that Wenonah Free Public Library, the Woman’s Club of Wenonah and the Wenonah Historical Society combine efforts to investigate the possibility of establishing a museum. Anne said she could investigate grants through the New Jersey State Library for Wenonah Library to expand its services this way. New staff member Annie Mendelsohn is interested in helping to pursue the idea.

Carol Newman closed the meeting at 8:41 pm. (Motion by L. Helmbrecht/Seconded by D. Cline/All in favor).

Next meeting May 4, 2022

**2022 meeting dates**

1/5/22, 2/2/22, 3/2/22, 4/6/22, 5/4/22, 6/1/22, 7/6/22, 8/3/22, 9/7/22, 10/5/22, 11/2/22, 12/7/22.