

Wenonah Free Public Library  
Board of Trustees Meeting Minutes May 3, 2023

Attendees: Linda Helmbrecht, Carol Newman, Ellen Hummel, Deb Cline, Gary Christensen and Anne Zuber.  
Absent: Susan Mayer and Colleen Johnson.

President Linda Helmbrecht called the meeting to order at 7:39 pm at which time the Open Public Meeting Notice was read: *In compliance with the Open Public Meetings Act of the State of New Jersey, notification of this meeting has been sent to The South Jersey Times and posted on our webpage and on the bulletin board in the library.*

- The Board approved the minutes from the April 2023 Meeting (Motion by C. Newman/Seconded by D. Cline/All in favor.)
- Treasurer's report: Bank balances as of May 3, 2023: checking \$4,638.05 and savings \$26,763.25.
- The Board approved the April 2023 bills list. (Motion by D. Cline/Seconded by G. Christensen/All in favor)

### **Librarian Report**

Anne Zuber presented the Librarian Report. (Attached)

- In April there were 474 patron visits, 351 physical items circulated and 406 digital uses. (See full activity spreadsheet).
- Emmons Roofing repaired roof on March 15, 2023. Awaiting invoice detailing use of \$1,033 deposit and any remainder.
- Max Pozza installed network security improvements. Awaiting invoice when new email is established.
- Anne again contacted agent at Bank of America regarding application for P-Card.
- Anne participated in the Wenonah School Ice Cream Social as a community outreach activity.
- The Used Book Sale was rescheduled from April 29 to May 6, 2023 due to weather.
- The Library experienced a power outage overnight from April 30 to May 1. Line to building needs to be replaced. Anne contacting electrician.
- Anne will investigate options for consolidating web hosting services in response to notice of price increase from current vendor, Weebly.

### **Board of Trustees business**

- The Board approved a resolution to close the Wenonah Free Library accounts at Wells Fargo Bank and open accounts at TD Bank. (Motion by G. Christensen/Seconded by D. Cline/Roll Call Vote: L. Helmbrecht, C. Newman, E. Hummel, D. Cline and G. Christensen in favor. None opposed.)
- The Board continued its review of Library Policy.
- The Board agreed to take up the Strategic Plan update following completion of the Policy review.

L. Helmbrecht adjourned the meeting at 8:38 pm. (Motion by G. Christensen/Seconded by D. Cline/All in favor).

Next Board meeting is June 7, 2023

### Meeting calendar for 2023.

7:00 PM on first Wednesday of each month: 1/4/23, 2/1/23, 3/1/23, 4/5/23, 5/3/23, 6/7/23, 7/5/23, 8/2/23, 9/6/23, 10/4/23, 11/1/23, 12/6/23.