

Wenonah Free Public Library  
Board of Trustees Meeting Minutes June 7, 2023

Attendees: Linda Helmbrecht, Carol Newman, Susan Mayer, Ellen Hummel, Deb Cline (arrived 7:42 pm), Colleen Johnson, Gary Christensen and Anne Zuber.

President Linda Helmbrecht called the meeting to order at 7:39 pm at which time the Open Public Meeting Notice was read: *In compliance with the Open Public Meetings Act of the State of New Jersey, notification of this meeting has been sent to The South Jersey Times and posted on our webpage and on the bulletin board in the library.*

- The Board approved the minutes from the May 2023 Meeting (Motion by C. Newman/Seconded by G. Christensen/All in favor. S. Mayer and C. Johnson abstained, D. Cline absent.)
- Treasurer's report: Bank balances as of June 7, 2023: checking \$8,322.04 and savings \$21,764.38. The Treasurer is in the process of moving the bank account to TD Bank.
- The Board approved the May 2023 bills list. (Motion by S. Mayer/Seconded by G. Christensen/All in favor).

#### **Librarian Report Summary**

- Total physical circulation was 323 items with 531 patron visits. Electronic usage was 286. There were seven new patrons and two new hoopla users.
- The Wenonah Elementary school is putting on a "wax museum" and will donate proceeds to the library.
- Table refinishing was completed on June 2, 2023.
- Tristate Masonry completed repairs to front steps and exterior waterproofing on May 22, 2023.
- Continuing application for P-card with Bank of America.
- New museum pass is available for Rockwood Park and Museum in Wilmington. No cost.
- Audit documents provided to Ball, Buckley and Seher on May 25, 2023.

#### **Board of Trustees business**

- The Board approved a quote from Cumberland Stained Glass to replace 15 pieces of glass and 1 section of leading for \$2,580. (Motion by S. Mayer/Seconded by G. Christensen/All in favor.)
- The Board approved the hiring of an electrician to replace the outside service conductor electric line to the building for an amount up to \$5,000. (Motion by S. Mayer/Seconded by D. Cline/All in favor.)
- The Board approved the hiring of Brian Zuber for three hours a week at a rate of \$15 per hour to provide social media support to the library. (Motion by S. Mayer/Seconded by G. Christensen/All in favor.)
- The Board cancelled the Board meeting scheduled for August 2, 2023.
- The Board continued its review of the Library's policies and procedures.

L. Helmbrecht adjourned the meeting at 8:47 pm. (Motion by S. Mayer/Seconded by G. Christensen/All in favor).

Next Board meeting is July 5, 2023

#### Meeting calendar for 2023.

7:00 PM on first Wednesday of each month: 1/4/23, 2/1/23, 3/1/23, 4/5/23, 5/3/23, 6/7/23, 7/5/23, 8/2/23, 9/6/23, 10/4/23, 11/1/23, 12/6/23.