

Wenonah Free Public Library
Board Meeting Minutes March 3, 2021

Attendees: Michelle Contarino, Carol Newman, Ellen Hummel, Jessica Doheny, Deb Cline, Linda Helmbrecht, Anne Zuber. Absent: Carol Murphy

M. Contarino opened the meeting at 7:03 pm at which time the Open Public Meeting Notice was read *In compliance with the Open Public Meetings Act of the State of New Jersey, notification of this meeting has been sent to The South Jersey Times, and posted on our webpage and on the bulletin board in the library.*

Read and Approve

- The Board approved the Minutes from the February 3, 2021 meeting. (Motion by C. Newman/Seconded by L. Helmbrecht/D. Cline abstain/All other members in favor.)
- The Treasurer reported bank balances as of March 3, 2021: checking account was \$6,477.46, savings account was \$44,518.44.
- The Board approved the February bills list. (Motion by J. Doheny/Seconded by D. Cline/All in favor.)

Librarian Report

February 2021 stats AF-120 ANF-1 JF-131 JNF-3 Vid-8 Aud-0 eBook/Audio Downloads-92 + JC/ILL 26
Total =381 EDS: 77 sessions, 46 interfaces, 22 requests, 5 full text, 7 links, 10 abstracts.

Old Business

- EBSCO database service is operational. Anne is working with EBSCO to develop a new interface, with possibility of using the new interface for library webpage. Anne has a set a weekly zoom meeting to work with EBSCO representative on launch, promotion, report generation etc. Still to be determined is whether patrons will create user accounts, use their library card and access as guest user. Anne is thinking about updating library webpage.
- Secondary phone line has been disconnected. AT&T bill will be reduced thus offsetting the security system cell connection charges with GCSI. Most recent bill was pro-rated to reflect change in service.
- Plans for spending the \$1000 donation received from Susy and Gary Christensen remain on Board's agenda.
- New Jersey State Library has opened the link for state survey reporting due March 15, 2021.
- Hoopla payment cleared on February 18, 2021, contract and survey have been signed and returned. Consortium set up initiated. Awaiting implementation instructions.
- Anne contacted Romano & Todd painters to request estimate for refinishing front door. Awaiting return call.
- Anne conducted an outside Storytime on March 2nd and may do another one on March 4th.

New Business

- Anne is seeking staff to fill Leigh Lemeshuk's and Ellen O'Laughlin's positions. Anne has revised the schedule and will combine the two positions into one. Four candidates submitted applications and were interviewed. Anne reported on the interviews and recommended to the Board that Michael Matalavage be hired to fill the position. Based on Anne's recommendation, the Board approved the hiring of Michael Matalavage. (Motion by C. Newman/Seconded by L. Helmbrecht/All in favor.)
- The Lighting Committee (D. Cline and L. Helmbrecht) met with Anne to look at how many lights were needed and where they would be placed. No final decision at this time. Did decide that two ceiling fans that coordinate with existing chandeliers are needed. Still considering lighting options for the bookcases.

Meeting adjourned at 7:54 pm. (Motion by D. Cline/seconded by J. Doheny/All in favor.)

Next meeting, April 7, 2021

2021 Meetings are as follows: 1/6/21 at 7 pm (Reorganization Meeting), 2/3/21, 3/3/21, 4/7/21, 5/5/21, 6/2/21, 8/4/21, 9/1/21, 10/6/21 and 11/3/21, all at 7 pm.