

10-2-13

Minutes of Board of Trustees Meeting

Present: Tom Curry, Tommy Lombardo, Cindy Mullens, John Howard, Carol Newman, Kris Murtha

Not present: Frank Vogel

1. Open Public Meeting Act
2. Minutes: CNewman: Motion to accept minutes; CMullens second. Unanimously approved.
3. Treasurer's report:
  - a. Savings: \$35,491.71
  - b. Checking: \$4,460.42
  - c. TCurry motion to accept report; KMurtha seconded. Unanimously approved.
  - d. CNewman motion to approve bills list; TLombardo seconded. Unanimously approved.
4. Circulation statistics: 660. May be lower because of ebooks. Anne will check for next month.
5. Librarian's report:
  - a. Old business:
    - i. Capital projects: Window covers: one installed, modifications in process. Once Don sees what's best for the building (looks good, keeps water & debris out), he will finish the rest.
    - ii. Trustee training hours: 7 hours. Everyone will read their handouts, or you can go to the state library website.
    - iii. Audit report: Anne is following up for completed copy
    - iv. Video rack modification done
    - v. Perret donation: bronze statute of children reading is \$3.4K. We will all think about other items this coming month, but this is the one we like best for now.
    - vi. Sign: Kris will contact Sign Boy.
  - b. New business
    - i. Personnel changes: Carolyn is retiring. Anne is looking for a replacement for her for Story Time.
    - ii. Internet Use Policy: monitoring for enforcement
    - iii. Community Service assignment: Library was assigned person with community service hours to complete. They have to complete 300 but the Library doesn't have that much work, so Anne is going to decline.
    - iv. Meeting schedule for 2014 calendar: going to continue to with 10 meetings/year. Anne will forward dates to Kris.
    - v. Budget 2014:
      1. State-mandated formula for borough aid has not been completed, so we can't do the budget yet.

2. State aid: we will get the \$1K because Anne obtained a waiver for the Trustee education for 2012.
  3. Raises:. Compared to other libraries in Gloucester County, Wenonah falls in the middle. Library will watch to see what the Borough does.
- vi. Tabled until budget is completed:
1. Proposed transfer form
  2. Review capital purchase schedule
  3. Review strategic plan
  4. Resolution to restrict funds for capital projects

KMurtha motion to adjourn; CNewman seconded. Unanimously approved. 8:05pm