

**Present: Anne Zuber, Jess Doheny, John Dominy, Deb Cline, Michelle Contarino, Kristine Height, Carol Newman, Megan Walsh and Ellen Hummel,**

**John Dominy** called the meeting to Order at 7:04 p.m at which time the Open Public Meeting Notice was read. *In compliance with the Open Public Meetings Act of the State of New Jersey, notification of this meeting has been sent to The South Jersey Times, and posted on our webpage, at the post office and on front door of the library.*

- New library board trustee, Deb Cline was sworn in by John Dominy.
- The board approved the minutes from the April board meeting (Motion by K. Height/second C. Newman/All in favor),
- The board approved the minutes from the January 4, 2020 Reorganization meeting (Motion by John Dominy/second by Carol Newman/J. Dominy, C. Newman, M. Contarino in favor, E. Hummel, K. Height, M. Walsh, Deb Cline abstain.
- Treasurers report: Bank balances as of May 6, 2020: checking account \$4,900.15 and savings account \$38,528.43.
- The board approved the April bills list (Motion by E. Hummel/second J. Doheny/All in favor).

### **Librarian Report**

April 2020 stats AF-71 ANF-6 JF- 29 JNF-8 Vid-6 Aud-0 eBook/Audio Downloads-133 + JC/ILL 0 Total = 253. EDS statistics not available

- Remote circulation opened April 20th, but books were circulated before that via delivery.
- A local patron has volunteered to help with maintaining story walk.
- Karel Black looked at the online version of summer reading program and determined it is not interactive enough so the library staff designing its own program, possibly having children pick up a craft kit and/or books at the library.

### **Old Business**

- Library closed to the public March 17<sup>th</sup> until further notice per governor's stay at home order.
- LOGIN consortium has suspended hold function of the shared catalog system until May 31st.
- LibraryLinkNJ has suspended transit system until further notice.
- Annual NJ State Library statistical report was not filed by the March 15<sup>th</sup> deadline. An extension was applied for and granted. Anne has finished the report, but it needs an edit check and that function wasn't working, so she will touch base with the state. Once that is completed, Anne and Michelle have to sign it before submission.
- The plan to install light fixtures hit a stand still due to the Covid-19 pandemic. Jonathan Barbato & Anne corresponded about completing the work while the building is closed, but we have not made a definite plan.
- Training syllabus sent to staff for them to select sessions that apply to their currently assigned task. Staff has completed some training and logged their hours.
- Children's Storytime program has been offered via Facebook Live each Wednesday since April 22nd.
- Librarians are working remotely to continue whatever services can be provided. New books have been ordered, received, and advertised through social media.
- StoryWalk was replaced on Monday, March 30<sup>th</sup>. A local family has offered to update the StoryWalk boards.
- Social media posts have continued.
- Librarians have begun contactless lending of materials requested by Wenonah patrons via phone message or email through a pickup station located outside in front of the building. The service is not being offered to patrons of other libraries at this time. Each staff person has taken at least one two-hour shift to make material available, five days per week to those that have requested it. Some home deliveries are also being made.
- The library is accepting returns of Wenonah Library materials but not those of other libraries. Staff is staging the returns so that they are untouched for three days before librarians handle them. However, materials are not required to be returned until May 30<sup>th</sup>.
- The library may be able to borrow antiseptic wipes from the school if needed.
- John Dominy asked Anne to express the board's gratefulness to the library staff for trying to maintain some semblance of normalcy.

- Ebsco is offering enhanced free access to many resources as a way to support the homeschooling efforts required of parents during these difficult times. Click this link <https://more.ebsco.com/k12-pl-covid-19-resources.html> to access them. This link is posted on the library webpage.

Meeting was adjourned at 7:26 pm.

**2020 Meeting Dates:** 1/4/20 at 10 a.m. Reorganization Meeting 2/5/20 3/4/20 4/1/20 (Rescheduled to 4/6/20 online) 5/6/20 (online) 6/3/20 (online) 8/5/20 9/2/20 10/7/20 11/4/20 at 7 pm

**Next Meeting Scheduled: August 5, 2020 at 7 pm**