

Wenonah Free Public Library
Minutes February 3, 2016

Present: Tom Curry, John Dominy, Carol Newman, Pat Sole, Michele Contarino, Janice Colman, Anne Zuber.

Meeting called to order at 7:00 PM and Open Public Meeting Notice given.

Minutes

- Minutes from January meeting reviewed.
- John Dominy made a motion to approve and Pat Sole seconded. 6 affirmative.

Treasurer's Report - Business \$5,679.18, Savings \$15,151.78

- Annual donation from Wenonah Women's Club - \$100.00
- Motion to approve Treasurer's Report and bills list made by Janice Colman. Seconded by Michele Contarino. 6 affirmative.

Librarian Report

January Circ Stats AF-249, ANF-43, JF-130, JNF-34, Vid-121, Aud-1 Total 551 + ebook/Audio Downloads=76 total 585
2015 January Total 627

2014 Annual circ stats 9787 items, 9360 patrons, ebooks 1037

2015 Annual circ stats 8926 items, 8731 patrons, ebooks 973

Old Business

- ~Girl Scout Silver Award candidates have resubmitted their proposal for GS Council approval.
- ~Neighbor's tree branch trimming – Timber Cut quote \$50.00, neighbor notified possibly spring (due to injury).
- ~Emmons Construction repaired rotted window frame, replaced slate and resealed/repaired flashing on roof. Adjusted invoice pending. Front door refinishing will wait for warmer weather. Will issue invoice for \$200.00 when complete.
- ~No progress on purchase of 6 x 8 shed.
- ~GCSI repaired camera #4 on 1-8-16. Jeff from GCSI talked Anne through connection restoration.
- ~Tristate Masonry Restoration replaced two blocks at roofline on west side of building.

New Business-operations

- ~Trying new free email marketing tool, Benchmark Email Marketing Solutions, to send enhanced bulk email notices and perhaps a monthly newsletter.
- ~Adult Coloring Night on Tuesdays began 2-2-16. Email invite sent 1-31-16. One patron this time though quite a few showed interest.
- ~SAT Grade Builder class may be cancelled. Instructor having health issues. 7 students signed up. Searching for new instructor. Contacted best local tutor, Rowan University math department and prior student from first class.
- ~Proposal from Steve Panico - Nailed It (Sicklerville cabinet maker) - \$4,300.00.
(Tom Curry excused himself from the meeting – John Dominy took over for him.)
Motion to approve – Carol Newman, Seconded – Michele Contarino. 5 affirmative.
- ~Tom Leonard and Son repaired overhead light in vestibule. Will quote to expand electric around downstairs desk area.
- ~Quote from Tristate Masonry for plaster repair to interior of library. \$795.00 with an extra \$100.00 to match paint.
Anne to check with Tom Sayer for quote to do same.

New Business – finance

- ~Final appropriations check from Borough is almost \$8,000.00 less than estimated – combination of lower funding (\$3,042.00) and slightly higher payroll spending. See P.O. #15-00487, estimated to be \$20,797.00. Actual payment – Check #15628 for \$12,969.13.
- ~Based upon budget cuts and programming expenses discussed at January meeting modifying shifts for Monday through Thursday to cut payroll expenses. Trimmed ½ hour from first shift on Monday, Tuesday and Thursday. Trimmed ½ hour from Wednesday evening shift. Will review hours and workload for next few months to evaluate.
- ~Preparing audit and state report documents. State Report due March 15th.

Janice Colman made a motion to adjourn and Pat Sole seconded. 5 affirmative. Meeting adjourned at 8:26 PM.